

2017, September 12 - Business Meeting Minutes

In attendance: Michaela, Rebecca, Marisa, Andrea, Eric, Jeremy, Scott, Jamie, Kate M., Chelsea, Gretchen, Sabrina, Karin, Corey, Amy, Devon, Kelly, Sonny C., Lyn, Sunny S., Anna, Sara E., Jasper, Bridget, Robin, Les, Sarah F., Heidi, Cameron, Chantal, Marisa.

Jamie approved minutes from June
Scott seconds.

Michaela- President

What our co-op day includes?

being on time - call if you're going to be late.

park legally. driveway is for people with babies' in cars, or if it's your laundry day

does not include doing your outside-of-co-op job

also does not include looking through the binders

True or false quiz

There are allowed to be wheeled toys in sand area - True (no wheeled toys on concrete area)

Children can go down on the slide on their bottoms, backs, or tummies - True (but their feet must be going first).

You can borrow books from the co-op library - True. (do not take birthday books, and bring all books back)

How many mandatory business can you miss per year due to emergency? 2

How many boards does the co-op have? 3 - executive, emeritus, and advisory.

Pregnant mom policy - we cover shifts for women with new babies. sign up sheet to be passed around for volunteers for the first 6 weeks after birthdate.

Emergency kits due by next business meeting.

Jasper - emergency kits should include: 2 small cans of food. 2-6 oz can of fruit juice. photo of family. slip of paper with emergency contact info. child's insurance info. any required medication with label and dosage (check expiration date). One high calorie food bar.

Chelsea - CCPNS rep.

conference this year is March 9-11 at Kabuki. Registration open in October. Child-free event.

Rebecca - however they will often have childcare

Micaela - counts for 1 parent ed event

Rebecca - Teacher

Parent teacher conferences in October and May. Optional. Must have childcare for this.

Twice yearly she offers free 6 week course in hand-in-hand parenting.

6 Thursdays starting October 12. Must come to all 6 classes.

7:30pm-10pm.

Signing in - First and last name legibly written.

When you are leaving your kid for Aftercare - write AC on the sign in sheet.

Stay out front until outside parent comes out in the morning.

For pick up, Rebecca will announce when it's time to open the gate.

Come in and shut the gate behind you.
When you sign up for a project, make sure you do it.

Chantal - Teacher

send pictures to Chantal for orientation art circles if there's a picture you would like included on your circle.

Requesting baby picture of child - where they were not a newborn - for a recognition game.

We have a public Facebook page. Go "like" co-op page.

We also have a private Facebook group - most active for alumni.

Alexis and Corey are our photographers. You will be invited to co-op shutter fly account. Add photos to shutterfly. Photos are private for this group.

Heidi - Programming

9/18 - Monday - fire station field trip. We need volunteer hand-holding parents from 9:10-11:30. We will be leaving co-op at 9:10. The tour is from 9:30-10:30. We will have snack at yoda park.

9/24- Sunday - San Anselmo Country Fair Parade. We will be decorating bikes at parade. Staging at 10am, parade starts at 11am. More details to come.

(Rebecca - Parade may be super hot. Prepare accordingly)

Oct 13-15 - Fri-Sun. Fall Campout. RSVP please. She will reserve campsites tomorrow.

People may need to borrow equipment. If you have any extras let group know. Cold at night.

10/18 - Wednesday. Draper Farm. We will need volunteer drivers.

(Andrea - and we will need copy of drivers' insurance if you volunteer).

12/1 - nutcracker performance. We will also need volunteer drivers for this.

Andrea - Membership

Sign up for preferences for emergency days. She will have these scheduled by 9/17. Make sure you make note of this - that you are on-call until 9am.

(Michaela - get a babysitter).

(Chantal - you will get paid back for it - \$50).

Roster updates - she will post this above phone in kitchen.

Paid parents list - hanging on cork board by chalk board. Take a picture of it in case you don't receive a response when emailing the group to cover your shift.

Kate - Vice President

you will have a board member assigned with your job.

Snacks: Every family responsible for 1 week of snack per year. Lots of snack suggestion in blue book, also handout about snack given at orientation. All snacks should include carb, protein, and fat. fruit or veg. we try not serve sugar or processed foods.

Must send email out 1 week before your snack week - to make sure to give families who have food restrictions time to prepare. Must leave snack posted in kitchen for up to 30 days after snack.

Budget \$150. You can donate or request reimbursement.

Simple menu is ok.

Recommended amounts are in blue book. Make sure to read labels.

Don't forget coffee and half-n-half when it's your snack week.

Gretchen - Fundraising

Donation nights.

12/2—Rummage Sale - looking for lightly used serviceable things for rummage sale.

10/10 - Tuesday. first fundraiser. Farm burger. 10% comes back to co-op.

12/12 - Tuesday. Iron springs Give Back.

Script cards - for United and Good Earth. We get 3% of sales.

Amazon.smile - for San Anselmo Co-op. .5% of sale.

Request for someone who writes grants - Amy knows how to write grants. Jasper and Robin both know grant writers who may be able to help.

Fundraising in large part for new playground.

Parent-hosted parties - introduce the idea.

10/27 - Friday— Chantal will offer a movie night at co-op.

Heidi & Wayne - matching donation programs

up to \$5500 - must be raised in 2 week window.

Write check to Wayne Leighty and Shell will match it.

Talk to your employer to see if you have matches available.

Plans to coordinate parent-hosted party now to maximize available fundraising.

Devon - Maintenance

Fall Maintenance Weekend October 28: 9am-3pm.

Every family required to give 4 hours of time

Child-free event

If you really can't make it - get in touch with Devon.

Bulletin board in front to write maintenance ideas.

Chantal - while you're waiting for your kids feel free to pitch in with maintenance. And on your work day - sand needs attention all the time, i.e. sifting sand.

Kelly - Treasurer

Looking to start capital campaign to raise \$100-\$150K.

planning to host music party at Kelly's house - Kelly, Gretchen, Heidi

Saturday Nov 4 at 8pm. \$45 per person. 40 people max.

Invoices - Pay Now button - you can register and save your payment info.

If you don't pay electronically, place your check in small gray metal box below blue file box by front door. No cash payments please.

The other gray metal box is when the co-op owes you money.

The \$150 for snack is reimbursable. There is no pressure to donate the money.

Reimbursement form is in blue file box.

tape receipts separate onto paper to be scanned.

need board approval to buy anything for the co-op over \$75.

need to have receipt in clear readable form.

2 week turn around on reimbursements

9:08 meeting adjourned